Financial Statements as of June 30, 2020 and 2019 Together with Independent Auditor's Report



INDEPENDENT AUDITOR'S REPORT

March 16, 2021

To The Most Reverend Edward B. Scharfenberger and the Board of Trustees of The Foundation of the Roman Catholic Diocese of Albany, New York, Inc.:

We have audited the accompanying financial statements of The Foundation of the Roman Catholic Diocese of Albany, New York, Inc. (a New York State notfor-profit corporation), which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities, functional expenses and cash flows for the years then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

(Continued)

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INDEPENDENT AUDITOR'S REPORT

(Continued)

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Foundation of the Roman Catholic Diocese of Albany, New York, Inc. as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principles

As described in Note 2 to the financial statements, the Foundation implemented Accounting Standards Update (ASU) 2014-09 and ASU 2018-08 and the effects have been included in these financial statements. Our opinion is not modified with respect to this matter.

STATEMENTS OF FINANCIAL POSITION JUNE 30, 2020 AND 2019

	<u>2020</u>	<u>2019</u>
ASSETS		
Cash and cash equivalents Gift annuity Parish assistance fund receivable, net Investments Accrued income	\$ 148,393 1,949 231,166 39,994,333 119,706 \$ 40,495,547	\$ 430,874 3,373 113,624 38,064,486 141,596 \$ 38,753,953
LIABILITIES AND NET ASSETS		
LIABILITIES: Accounts payable and accrued expenses Donor funds Total liabilities	\$ 61,900 32,851,321 32,913,221	\$ 161,600 31,785,966 31,947,566
NET ASSETS: Without donor restrictions With donor restrictions	7,139,916 442,410	6,607,014 199,373
Total net assets	7,582,326	6,806,387
	<u>\$ 40,495,547</u>	<u>\$ 38,753,953</u>

STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

		<u>2020</u>	<u>2019</u>
WITHOUT DONOR RESTRICTIONS			
REVENUE, GAINS AND OTHER SUPPORT: In-kind contributions from Diocesan Corporation Contributions Administrative fees Investment income, net Released from donor restrictions Miscellaneous income	\$	46,696 - 157,211 678,865 78,600 75	\$ 30,570 363,545 159,871 598,370 - -
Total revenue, gains, and other support		961,447	 1,152,356
EXPENSES: Program: Distribution to Diocesan Corporation Other grants Total program General and administrative Total expenses		150,000 151,100 301,100 127,445 428,545	 153,600 268,275 421,875 78,863 500,738
CHANGE IN NET ASSETS WITHOUT DONOR RESTRICTIONS WITH DONOR RESTRICTIONS Retired priest fund Released from with donor restrictions Parish assistance fund		532,902 94,995 (78,600) 226,642	 651,618 - - 199,373
CHANGE IN NET ASSETS WITH DONOR RESTRICTIONS		243,037	199,373
CHANGE IN NET ASSETS		775,939	850,991
NET ASSETS - beginning of year	. <u> </u>	6,806,387	 5,955,396
NET ASSETS - end of year	\$	7,582,326	\$ 6,806,387

The accompanying notes are an integral part of these statements.

STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

	<u>2020</u>	<u>2019</u>
CASH FLOW FROM OPERATING ACTIVITIES: Change in net assets Adjustments to reconcile change in net assets to net cash flow from operating activities:	\$ 775,939	\$ 850,991
Gains on investments, net Changes in:	(541,543)	(469,621)
Gift annuity	1,424	1,167
Parish assistance receivable	(117,542)	(113,624)
Accrued income	21,890	22,719
Accounts payable and accrued expenses	 <u>(99,700)</u>	 (59,700)
Net cash flow from operating activities	 40,468	 231,932
CASH FLOW FROM INVESTING ACTIVITIES: Purchases of investments Proceeds from sales and maturities of investments	 (322,949)	 (147,508) 113,378
Net cash flow from investing activities	 (322,949)	 (34,130)
CHANGE IN CASH AND CASH EQUIVALENTS	(282,481)	197,802
CASH AND CASH EQUIVALENTS - beginning of year	 430,874	 233,072
CASH AND CASH EQUIVALENTS - end of year	\$ 148,393	\$ 430,874

The accompanying notes are an integral part of these statements.

STATEMENTS OF FUNCTIONAL EXPENSES FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

	F	Program	 neral and <u>ninistrative</u>	2020 <u>Total</u>
Donations	\$	301,100	\$ -	\$ 301,100
Bad debt expense		-	55,658	55,658
Salaries		-	36,012	36,012
Professional fees		-	12,704	12,704
Office supplies		-	11,643	11,643
Benefits		-	7,938	7,938
Payroll taxes		-	2,748	2,748
Consulting services			590	590
Telephone		-	119	119
Bank fees		-	 33	 33
	\$	301,100	\$ 127,445	\$ 428,545

		<u>Program</u>	General and Administrativ		2019 <u>Total</u>
Donations	\$	421,875	\$	- \$	421,875
Professional fees		-	29,7	95	29,795
Salaries		-	23,3	86	23,386
Consulting services			9,3	32	9,332
Benefits		-	5,7	36	5,736
Advertising		-	5,5	85	5,585
Office supplies		-	3,4	21	3,421
Payroll taxes		-	1,4	48	1,448
Telephone		-	1	27	127
Bank fees		-		33	33
	<u>\$</u>	421,875	<u>\$ 78,8</u>	<u>63</u> \$	500,738

The accompanying notes are an integral part of these statements.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2020 AND 2019

1. THE ORGANIZATION

The Foundation of the Roman Catholic Diocese of Albany, New York, Inc. (the Foundation) was created in February 1995 by the Bishop of Albany. The Foundation's mission is to receive and administer gifts and bequests made for the benefit of the Roman Catholic Diocese of Albany, New York (Diocesan Corporation) and certain affiliates. In addition, the Foundation also acts as a long-term investment vehicle for various Catholic organizations within the geographical boundaries of the Roman Catholic Diocese of Albany by providing an opportunity for individuals and organizations to ensure the ongoing and long-term financial stability and vitality of the Diocese's various Catholic entities.

The Foundation fulfills its mission by:

- Seeking endowment funds, quasi-endowment funds, and current funds, which foster and support the programs, services, aims, and goals of the Church of Albany;
- Assisting parishes, schools, service organizations, and other Catholic organizations in meeting their ongoing and long-term financial needs;
- Assisting donors in achieving their charitable and financial goals;
- Providing responsible and effective financial management of Foundation investments, thus relieving leaders and administrators of a portion of their funding and funds management efforts; and
- Distributing net earnings and income according to the wishes of participating entities, donors, and the distribution policy of the Foundation.

Currently, and as further described in Note 2, the Foundation's primary activity is to receive, invest, and disburse contributions received on behalf of various religious and nonprofit organizations in the Diocese, as a long-term investment vehicle for those organizations.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The Foundation's financial statements have been prepared in conformity with accounting principles generally accepted in the United States. Net assets and support, revenue, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets without donor restrictions are amounts not subject to donor-imposed stipulations and are available for operations.

Change in Accounting Principles

In May 2014, the FASB issued ASU 2014-09, and has subsequently issued supplemental and/or clarifying ASUs (collectively "ASC 606") *Revenue from contracts with customers*. ASC 606 outlines a five-step framework that supersedes the principles for recognizing revenue and eliminates industry-specific guidance. The core principle of the guidance in ASC 606 is that an entity should recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. In addition, ASC 606 revises current disclosure requirements in an effort to help financial statement users better understand the nature, amount, timing, and uncertainty of revenue that is recognized. The Foundation adopted ASC 606 as of July 1, 2019, using a modified retrospective application. There was no effect on total net assets or change in net assets as a result of the adoption.

In June 2018, the FASB issued ASU 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*, with the purpose of improving consistency in reporting whether a transfer of assets is a contribution or an exchange transaction. ASU 2018-08 clarifies how an entity determines whether a resource provider is participating in an exchange transaction by evaluating whether the resource provider is receiving commensurate value in return for the resources transferred. Additionally, ASU 2018-08 requires that an entity determine whether a contribution is conditional on the basis of whether an agreement includes a barrier that must be overcome and whether a right of return of assets transferred exists. The Foundation adopted ASU 2018-08 for the year ended June 30, 2020, using a modified prospective basis, in which the change in accounting principle is applied only to agreements that are either not completed as of, or are entered into after, the adoption date. There was no effect on total net assets or changes in net assets as a result of adoption.

Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of support, revenue and expenses during the reporting period. Items subject to such estimates and assumptions include the valuation of investments and accounts receivable. Actual results could differ from those estimates.

Cash and Cash Equivalents

The Foundation considers all bank demand deposit accounts, money market funds and highly liquid debt instruments with an original maturity of less than three months to be cash equivalents. The Foundation's cash balances may at times exceed federally insured limits. The Foundation has not experienced any losses in these accounts and believes it is not exposed to any significant risk with respect to cash and cash equivalents.

Due from Affiliates

Amounts due from affiliates are stated net of an allowance for doubtful accounts, when applicable. As of June 30, 2020 and 2019, an allowance for doubtful accounts was recorded for a promissory note receivable from one affiliate (see Note 4).

Parish Assistance Fund Receivable, Net

Parish assistance fund receivables are stated net of an allowance for doubtful accounts in the amount of \$55,658 as of June 30, 2020. There was no allowance as of June 30, 2019.

Investments

All investments have been reported in the financial statements at fair value, except for certain investments which are stated at Net Asset Value (NAV). Fair value represents the price that would be received upon the sale of an asset or paid upon the transfer of a liability in an orderly transaction between market participants as of the measurement date. Financial instruments measured and reported at fair value are classified and disclosed in one of the following categories based on the lowest level input that is significant to the fair value measurement in its entirety.

• Level 1 inputs are quoted prices (unadjusted) in active markets that are accessible at the measurement date for assets or liabilities.

The Foundation's equities and money market funds are primarily valued utilizing Level 1 inputs.

• Level 2 inputs are observable prices that are based on inputs not quoted in active markets but corroborated by market data.

The Foundation's fixed income bonds and foreign bonds are valued utilizing Level 2 inputs.

• Level 3 inputs are unobservable inputs that are used when little or no market data is available.

The Foundation does not have any Level 3 investments as of June 30, 2020 and 2019.

Fair values for securities, including mutual funds and corporate equity securities, are based on quoted market prices or dealer quotes, where available. When quoted market prices are not available, including fixed income and foreign bonds, fair values are based on quoted market prices of comparable instruments or, when necessary, the Foundation utilizes matrix pricing from a third-party pricing vendor to determine fair value pricing. Matrix prices are based on quoted prices for securities with similar coupons, ratings, and maturities, rather than on specific bids and offers for the designated security. Shares in mutual funds are based on share values reported by the funds as of the last business day of the fiscal year.

Net investment income earned on amounts received and invested on behalf of other organizations is recognized as an increase in investments with a corresponding increase in the donor funds liability. At June 30, 2020 and 2019, the Foundation held \$32,851,321 and \$31,785,966, respectively, in investments classified as donor funds. Income from investments other than donor funds, as well as realized and unrealized gains and losses on these investments is recognized in the accompanying statements of activities. The net increase or decrease in fair value during the year is included in investment income in the accompanying statements of activities, except those related to donor funds.

Investments are pooled and are assigned a unit value. Unit values are based on the market value of the investment to the total market value of the pool of investments held on behalf of the Foundation. Investment earnings are allocated between Foundation owned investments and managed donor funds on a monthly basis based on units held within the total pool of investments.

Investments (Continued)

The Foundation utilizes the NAV reported by alternative investment fund managers, including common collective trust funds, as a practical expedient for determining the value of the investment (See Note 5). These investments are redeemable at NAV under the original terms of the subscription agreements and operations of the underlying funds. However, it is possible that these redemption rights may be restricted or eliminated by the funds in the future in accordance with the underlying fund agreements. Due to the nature of the investments held by these funds, changes in market conditions and the economic environment may significantly impact the NAV of the funds and, consequently, the recorded value of the Foundation's interests in the funds.

Furthermore, changes to the liquidity provisions of the funds may significantly impact the value of the Foundation's interest in the funds. Additionally, although certain investments may be sold in a secondary market transaction, subject to meeting certain requirements of the governing documents of the funds, the secondary market is not active and individual transactions are not necessarily observable. It is therefore reasonably possible that if the Foundation were to sell a fund in the secondary market, the sale could occur at an amount different from the reported value, and the difference could be material. The Foundation has no plans to sell a fund in a secondary market.

Donor Funds

The Foundation manages investments on behalf of various religious and nonprofit organizations within the Diocese. All contributions received and corresponding investment returns thereon from such organizations are ultimately payable to those organizations in accordance with the donor's intentions net of any distributions previously made.

Financial Reporting

In the accompanying financial statements, net assets that have similar characteristics have been combined into two net asset categories: without donor restrictions and with donor restrictions.

Net assets without donor restrictions include resources which are available for the support of the Foundation's operating activities.

As of June 30, 2020 and 2019, net assets with donor restrictions consists of funds to be used specifically for parish assistance and retired priest funds.

Contributed Services

The Foundation receives contributions of services from the Diocesan Corporation. Contributed services are recorded at cost as in-kind contributions and expense in the statements of activities.

Revenue Recognition - Administrative Fees

The Foundation earns an administrative fee for managing the investments held for other organizations within the Diocese. The administrative fee is calculated as one-half of 1% of the investment value. The Foundation records revenue in the period in which they satisfy performance obligations under contracts by transferring services to other entities. The Foundation's performance obligation is to manage the investments for these other entities. The performance obligation is satisfied over time on a monthly basis at which time the income is recognized. The Foundation recognizes revenue at amounts that reflect the consideration to which they expect to be entitled in exchange for services provided. The transaction price is based on established fees which the Foundation expects to fully collect. There are no implicit price concessions relating to these services as of June 30, 2020.

Functional Allocation of Expenses

The costs of providing the Foundation's programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocation amongst the programs and supporting services benefited. Expenses are allocated to program and supporting services based on where time and efforts are made and benefit received.

Income Taxes

The Foundation is a not-for-profit organization as described in Section 501(c)(3) of the Internal Revenue Code and is generally exempt from income tax on related income.

3. LIQUIDITY

The Foundation is substantially supported by administrative fees and investment income. As of June 30, 2020 and 2019, the Foundation has the following liquid resources available to meet cash needs for general expenditure within one year of the statement of financial position date:

	<u>2020</u>	<u>2019</u>
Financial assets at June 30	\$ 40,495,547	\$ 38,753,953
Less: those unavailble for general expenditure: Donor funds liability included within investments Net assets with donor restrictions - parish assistance fund	(32,851,321) (442,410)	(31,785,966) (199,373)
Total financial assets available to meet cash needs for general expenditures within one year	<u>\$ 7,201,816</u>	<u>\$ 6,768,614</u>

Financial assets include cash and cash equivalents, parish assistance receivable, investments and accrued income. The Foundation's ability to meet its cash needs is dependent on continued contributions and investment market performance. The Foundation regularly monitors liquidity required to meet its operating needs.

4. RELATED PARTY TRANSACTIONS

Certain services are provided to the Foundation by the Diocesan Corporation. The Foundation has recorded the cost of these services provided as in-kind contributions and expense in the statements of activities. Such amounts were \$46,696 and \$30,570 for the years ended June 30, 2020 and 2019, respectively.

In July 2011, the Cathedral Restoration Corporation of Albany, New York entered into a promissory note with the Foundation for \$520,000, bearing interest at 4.75%, for the purpose of supporting the restoration of the Cathedral. During 2013, the agreement was amended to forgive future interest. During 2014, previously accrued interest and a principal payment of \$85,000 was received. The remaining balance on the promissory note is fully reserved as of June 30, 2020 and 2019.

5. INVESTMENTS

Investments

The following tables set forth the Foundation's financial assets that were accounted for at fair value on a recurring basis at June 30, 2020 and 2019. Financial assets are classified in their entirety based on the lowest level of input that is significant to the fair value measurement:

	Level 1	Level 2	Total <u>June 30, 2020</u>
Money market funds Fixed income bonds Equities Foreign bonds	\$ 628,027 - 20,689,352 -	\$- 12,534,388 - 153,549	\$ 628,027 12,534,388 20,689,352 153,549
Investments measured at fair value	21,317,379	12,687,937	34,005,316
Investments measured at net asset value			5,989,017
	<u>\$ 21,317,379</u>	<u>\$ 12,687,937</u>	<u>\$ 39,994,333</u>
	Level 1	Level 2	Total <u>June 30, 2019</u>
Money market funds Fixed income bonds Equities Foreign bonds	\$ 996,139 - 16,683,863 	\$- 14,028,980 - 126,024	\$ 996,139 14,028,980 16,683,863 <u>126,024</u>
Investments measured at fair value	17,680,002	14,155,004	31,835,006
Investments measured at net asset value	<u>-</u>	<u>-</u>	6,229,480
	<u>\$ 17,680,002</u>	<u>\$ 14,155,004</u>	<u>\$ 38,064,486</u>

There were no changes in valuation techniques during 2020 or 2019.

Investments at June 30, 2020 and 2019 are allocated between the following:

	<u>2020</u>	<u>2019</u>
Foundation investments Donor funds	\$ 7,143,012 <u>32,851,321</u>	\$ 6,278,520 31,785,966
	<u>\$ 39,994,333</u>	<u>\$ 38,064,486</u>

5. INVESTMENTS (Continued)

Donor investments are subject to administrative and management fees by the Foundation and the Foundation's investment managers, respectively. Administrative fees are reported in the statements of activities. Investment management fees were \$22,772 and \$18,859 during 2020 and 2019, respectively, and are included in the statement of activities within investment income, net.

The following investments are valued at net asset values per shared (unitized basis) as of June 30, 2020 and 2019:

	Fair Value <u>at 6/30/20</u>	Fair Value <u>at 6/30/19</u>	2020 Unfunded <u>Commitments</u>	2019 Unfunded <u>Commitments</u>	Redemption Frequency (if currently eligible	Redemption <u>Notice Period</u>
Investments in international equity fund	<u>\$5,989,017</u>	<u>\$6,229,480</u>	<u>\$</u>	<u>\$</u>	Daily	7 days

Investment in International Equity Fund

This actively managed fund is a commingled trust which focuses on large and mid-cap equities across global growth industries. The value of this investment has been estimated using the daily net asset value per share of the investments.

6. DONOR FUNDS

Donor funds represent amounts held by the Foundation in its capacity as long-term investment vehicle for other organizations within the Diocese.

Donor funds activity for the years ended June 30, 2020 and 2019 was as follows:

	<u>2020</u>	<u>2019</u>
Donor funds - beginning of year	\$ 31,785,966	\$ 34,915,077
Additions/Contributions	15,828	20,000
Net investment return	2,691,941	2,781,518
Withdrawals and distributions	(1,642,414)	(5,930,629)
Donor funds - end of year	<u>\$ 32,851,321</u>	<u>\$ 31,785,966</u>

Distributions are determined annually, subsequent to year-end, based upon the Investment and Distribution Policy and spending rate approved by the Trustees. Approved spending rates were 4.5% for the fiscal years ended June 30, 2020 and 2019. The distribution policy allows for a minimum distribution of the lesser of the earned income amount or the calculated distribution utilizing the previous three fiscal years average quarterly market values of the individual donor fund accounts for those accounts, which have been specified by the donor. Distributions are calculated utilizing these specified spending rates in conjunction with the general distribution policies set by the Foundation.

7. CONTINGENCIES

The United States is presently in the midst of a national health emergency related to a virus, commonly known as Novel Coronavirus (COVID-19). The overall consequences of COVID – 19 on a national, regional and local level are unknown, but it has the potential to result in a significant economic impact. The impact of this situation on the Organization and its future results and financial position is not presently determinable.

8. SUBSEQUENT EVENTS

The Foundation considers events or transactions that occur after the statement of financial position date, but before the financial statements are issued, to provide additional evidence relative to certain estimates or to identify matters that require additional disclosure. These financial statements were available to be issued on March 16, 2021, and subsequent events have been evaluated through that date.